



Serving You In: Crystal, Golden Valley, New Hope, Robbinsdale, and Plymouth

Senate District 33 Priorities: Elect Endorsed Republicans
& Build the Local Party Organization

Identify, Communicate, Educate, Motivate, Mobilize

1 Senate District 33 Republicans (“BPOU”)

2 Proposed Rules: 2022 Convention

3 March 19, 2022

4
5 These rules shall govern the Senate District 33 Republican Convention held
6 on March 19, 2022 at 5222 Bass Lake Road, Crystal, MN

7
8 RULE ONE: DEFINITIONS

- 9 A. “Agenda” means the Official Agenda of the Convention.
- 10 B. “Chair” means the Convention Chairperson.
- 11 C. “Full Voting Area” is the entire area of Senate District 33, as defined in the 2022
12 Redistricting order, subsequent state legislation, and under the Fifth
13 Congressional District Constitution and Bylaws.
- 14 D. “Member” means a person entitled to vote at the Convention under these Rules. The
15 total of Members, at any time, shall be as determined by the most recent or final report
16 of the Credentials Committee.
- 17 E. “Basic Political Organizational Unit” (BPOU), also known as Senate District 33
18 Republicans, is the formal organization sanctioned by the Minnesota Republican Party
19 for the area legally designated as Senate District 33.

20
21 RULE TWO: PARLIAMENTARY PROCEDURE

22 Robert’s Rules of Order Newly Revised, shall govern the conduct of the business of the
23 Convention when not in conflict with the laws of the State of Minnesota, the
24 Constitution of the Republican Party of Minnesota, the Constitution of the Third and/or
25 Fifth Congressional District, the By-laws of Senate District 33 Republicans, the Official
26 Call, or the rules adopted by the Convention.

27
28 RULE THREE: ORDER OF BUSINESS

29 The order of business of the Convention shall be as outlined on the Official Agenda for
30 the Convention.

31
32 RULE FOUR: AMENDMENT OR SUSPENSION OF RULES

33 After adoption, these rules may be suspended or amended only by a 2/3 vote.



1 RULE FIVE: CONVENTION ROLL AND QUORUM

2 A. Persons entitled to vote at this Convention are those who meet all of the following
3 requirements:

- 4 1. They were elected as delegates or alternates at a 2022 precinct caucus of the
5 BPOU; presently reside within the precinct of the caucus which elected them;
6 and presently reside in a precinct now within the Full Voting Area.
- 7 2. They have registered at this Convention within the time limits specified in the
8 Official Call of this Convention. No delegates or alternates shall be registered
9 outside these time limits.
- 10 3. Alternates shall be seated as follows:

11 a. Immediately following the establishment of the temporary organization of
12 the BPOU Convention, vacancies in any precinct delegation shall be filled
13 from alternates elected from that precinct in the following sequence:

- 14 (1) In the order designated at the precinct caucus, if any such
15 designations were made.
- 16 (2) Where Subdivision 1 does not apply, alternates shall be seated
17 by the precinct chairperson(s) from the list of alternates elected
18 at the precinct caucus and registered at the Convention.
- 19 (3) If the precinct chairperson(s) is not present or cannot agree, a
20 majority of registered delegates from that precinct shall choose
21 the alternate.
- 22 (4) If there is no majority opinion of the registered delegates, or if no
23 delegates are present, then the Senate District Chairperson(s), or a
24 Senate District Vice Chair designated by them, shall fill the vacancy
25 from the available alternates.
- 26 (5) Once alternates have been seated for each precinct, remaining
27 unseated alternates shall be seated "at large", so that vacant
28 delegate seats may be filled by an unseated alternate. "At
29 large" alternates may only be seated in the same House District
30 and Congressional District as their home precinct.

31 b. Delegates registered after alternates have been seated shall be seated in
32 place of earlier seated alternates. Alternates registered after other alternates
33 have been seated shall be seated in place of earlier seated alternates if they
34 have higher priority in accordance with the order designated at the precinct
35 caucuses.

36 c. Seating of the registered alternates shall be permissible at any time during the
37 Convention if a seated delegate or seated alternate is absent; provided,
38 however, that upon returning, the seated delegate shall assume the seat of
39 the last seated alternate.

40 d. No Convention attendee that is not currently seated as a delegate or alternate
41 may enter the section designated for the seated delegates and seated
42 alternates without the permission of the Chair.



- 1 B. A numerical majority of the total number of registered delegates (as given at the
2 preliminary Credentials Committee report) shall constitute a quorum for the purpose
3 of convening the Convention. Thereafter, a call for a quorum shall be out of order.
4

5 **RULE SIX: ADDRESSING THE CONVENTION**

- 6 A. A Member wishing to speak shall rise, address The Chair, and state the Member's
7 name and precinct and the purpose for which the Member rises.
- 8 B. The Chair may, discretionarily, recognize elected officials, Party officers, invited
9 guests, and others and allow them the privilege of addressing the Convention for a
10 period not to exceed five minutes, unless agreed to by a majority vote of the Members.
- 11 C. Debate on any motion or subject shall be limited to two minutes to each speaker.
12 No Member shall be allowed to speak more than twice upon the same subject.
- 13 D. At least two speakers on each side of a question shall be afforded the opportunity
14 to speak to an issue before a motion for the previous question or a motion to postpone
15 shall be in order.
16

17 **RULE SEVEN: VOTING**

- 18 A. All voting for BPOU officers and for delegates and alternates to other Republican
19 bodies shall be by secret ballot. Ballots may be designed to permit mechanical
20 tabulation, if available. Ballots shall be designed to allow manual tabulation in lieu of
21 using mechanical devices.
- 22 B. If a candidate is running for an uncontested position, a voice vote can be taken by unanimous
23 consent. If anyone objects, the voice vote can be called for by assent of 2/3 of the delegates
24 and seated alternates. This would place Rule 7A into suspension for that particular election,
25 but none that follow. All subsequent uncontested elections will have to make an additional
26 motion to suspend Rule 7A by a 2/3 vote. All contested elections will follow Rule 7A.
- 27 C. An election for a pool of Vice Chairs (in a state house district) can be seen as
28 uncontested if, and only if, the number of candidates is less than or equal to the number
29 of positions available in that pool. Creating this single block of Vice Chairs must be done
30 by unanimous consent, or in a separate vote, with 2/3 assent being given by delegates and
31 seated alternates. Once the block has been approved, then a motion can be made for a
32 vote on an uncontested race. If the motion to create the block fails, then the vote will be by
33 secret ballot, per Rule 7A, and no motion for voice vote can be made.
- 34 D. The vote on all other questions may be by voice vote, unless a Member calls for a
35 secret ballot vote in accordance with this Rule.
- 36 E. In the case of voice votes, a standing vote shall be taken, at the request of one or
37 more Members or at the discretion of the Chair.
- 38 G. Each Member shall have one vote. Unit-rule voting is forbidden.
- 39 H. Invalid ballots will not be counted. The tellers will separate any invalid ballots from
40 the valid ballots. The following ballots will be deemed invalid: (a) a blank ballot; (b) a
41 ballot with more than the number of positions to be filled; (c) a ballot on which a name
42 of any nominee appears more than once; and, (d) a ballot containing the name of a
43 person not duly nominated (i.e. write-ins).



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1 **RULE EIGHT: CONTESTED ELECTION BALLOTING**

- 2 A. The balloting shall be by secret ballots in accordance with Rule 7.
- 3 B. The head tellers shall report to the Chair the vote totals for each nominee of the written
- 4 ballot. The Chair shall announce the results to the Members.
- 5 C. If there is a tie for any position, the winner shall be determined by revote.
- 6

7 **RULE NINE: ELECTION OF BPOU OFFICERS**

- 8 A. No person may be considered as a candidate for a BPOU officer position unless such
- 9 person's name was submitted by written nomination to the Nominations Committee,
- 10 no later than thirty minutes after the Report of the Rules Committee, including the
- 11 Rules of this Convention has been adopted. Nominations may be made from the
- 12 floors, providing that the nominee has made an appearance before the Nominating
- 13 Committee. A delegate may yield to a non-delegate for nomination. Nominations need
- 14 not be seconded. Nominating speeches for nominees shall not exceed three minutes.
- 15 Seconding speeches shall be included in the time allotted for nominating speeches.
- 16 B. The Nominating Committee shall report and distribute to the Convention a list of all
- 17 nominations that were submitted. The Committee may recommend a candidate for
- 18 one or more offices, but adoption of the Committee Report shall not bind Members to
- 19 any recommendations offered by the committee.
- 20 C. A nominee must reside in the Full Voting Area but need not be a Member.
- 21 D. Nominees will have the opportunity to speak to the Convention for a period not
- 22 exceeding one minute before a vote is taken.
- 23 E. Members shall vote for the nominees for BPOU general officers in accordance with
- 24 Rules 7 and 8. Write-in votes are not permitted.
- 25 F. If there are more than two candidates running for an office and no candidate receives
- 26 a majority of the ballots cast, the candidate with the lowest vote total shall be
- 27 eliminated from the ensuing ballots except for Vice Chair candidates in a pooled race.
- 28 G. Any candidate who receives a majority vote shall be considered elected.
- 29 H. Any candidate not elected to a higher office may be nominated to a lower office from
- 30 the floor without reappearing before the Nominating Committee.
- 31

32 **RULE TEN: ELECTION OF DELEGATES AND ALTERNATES**

- 33 A. State Convention Delegates
- 34 The number of positions to be filled by this Convention for the State Convention is 22
- 35 delegates.
- 36 The number of positions is proportionally allocated as follows (based upon
- 37 voting in the last election):



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1	<u>Districts</u>	<u>Delegates</u>
2	Fifth Congressional District (43A, 43B)	20
3	Third Congressional District (43B - Plymouth)	2

4 B. Congressional District Conventions Delegates

5 The total number of positions to be filled for the Fifth
6 Congressional District Convention is 20 Delegates the number of positions is allocated
7 as follows:.

8	<u>Districts</u>	<u>Delegates</u>
9	Fifth Congressional District (45A, 45B)	20
10	Third Congressional District (45B - Plymouth)	2

11 C. In all cases the number of alternates allotted is equal to the number of delegates.
12 There may also be an equal number of second alternates if there is sufficient interest.
13 Therefore, the number of allocated delegates and alternates are:

	Delegates	First Alternates	Second Alternates
Third Congressional District Convention	2	2	2
Fifth Congressional District Convention	20	20	20
State Convention from Third CD	2	2	2
State Convention from Fifth CD	20	20	20

15 D. There shall be one election for each congressional district at which delegates at this
16 convention are elected both as Congressional District Convention and State
17 Convention delegates and alternates.

18 E. Delegate and Alternate positions shall be filled as follows:

- 19 1. No person may be considered as a delegate nominee unless such person's
20 name was submitted in nomination to an officer of Senate District 43 before
21 the convention begins, or to this convention's Nominating Committee no later
22 than thirty minutes after the Report of the Rules Committee, including the Rules
23 of this Convention, has been adopted. Nominations from the floor shall not be
24 permitted. Notice of this rule will be enunciated from the podium at the start of
25 the agenda.
- 26 2. The Nominating Committee shall distribute to the voting delegation a list of all
27 nominations that were submitted and shall include the information on such
28 nominations required by Section 8 of the District Bylaws.



- 1 3. A nominee must reside in the Full Voting Area.
- 2 4. The Chair shall divide the convention into Congressional District partitions for
- 3 the election of State/Congressional District Convention delegates.
- 4 5. Speeches by nominees or their designees shall be limited to thirty seconds.
- 5 6. Delegates shall vote up to the number of nominees of State Convention
- 6 delegate positions allocated for their respective district per Rule 10.
- 7 7. Delegates shall vote for nominees from their respective district as indicated on
- 8 the list of nominees in accordance to Rule Eight. Write-in votes are not
- 9 permitted.
- 10 8. Nominees shall be declared elected as delegates and alternates in the order
- 11 in which they receive a plurality of validly cast votes. The nominees receiving
- 12 the most votes will be declared delegates. The next nominees receiving votes
- 13 will be declared alternates with assigned seniority in the order of votes
- 14 received. If there is a tie for a delegate position, the winner shall be determined
- 15 by a revote.
- 16 9. A special election of nominees for alternate delegate may be conducted upon
- 17 the determination by the Chairperson of the Nominating Committee that the
- 18 convention has not elected with the first ballot a number of alternates
- 19 equivalent to the full allocation of State and Congressional District conventions
- 20 delegates, per Rule 10. The exclusive purpose of a special election is to fill
- 21 unfilled alternate positions. This rule shall not be interpreted as a requirement
- 22 that the delegates must vote to fill unfilled alternate positions.

23

24 **RULE ELEVEN: TRANSMITTAL OF NAMES**

25 The names of those elected as BPOU Officers shall be forwarded within seven (7)

26 business days after the Convention to the respective State and Fifth Congressional

27 District Headquarters by the District Chair or the chair's designee.

28

29 **RULE TWELVE: ENDORSEMENT OF CANDIDATE**

30 A. Notice of Candidacy Required. All candidates or their representatives must notify the

31 Convention Secretary of their intent to seek endorsement no later than fifteen minutes

32 after these rules are adopted. Any candidate who fails to notify the Secretary within the

33 time specified cannot be nominated.

34

35 B. Search Committee Review and Report. All candidates seeking endorsement who

36 have met the notification requirements of this rule, shall be subject to review by the

37 District's Search Committee. The Search Committee Chair or designee shall report to

38 the Convention and recommend which persons, if any, should be considered for

39 endorsement. Endorsement can occur regardless of the Committee recommendation.

40 The Convention may endorse a candidate whether or not the Committee has

41 recommended that candidate for endorsement.



- 1 C. Determination to Endorse. The Convention shall first determine by majority vote, for
2 each district-wide office, whether endorsement shall be considered. The Chair shall
3 divide the Convention, as appropriate, into Congressional District or House Legislative
4 District delegations for the same purpose, for each Congressional District and House
5 District office. The vote may be accomplished by means other than secret ballot at the
6 discretion of the delegation chair.
7
- 8 D. Endorsement Procedure. The Chair shall identify which endorsement requests are
9 district-wide and which are limited to Congressional Districts or House Legislative
10 Districts. The Chair shall direct the endorsement process for candidates for district-wide
11 offices. The Chair shall next divide the Convention, as appropriate, into Congressional
12 District and/or House Legislative District partitions and direct the endorsement process
13 for candidates for the offices in those districts. The Chair may designate one or more
14 District or Convention officers to serve as partition chairs. The Convention and partition
15 endorsement processes shall be conducted pursuant to this Rule.
16
- 17 E. No Separate Votes. Where more than one candidate is nominated for endorsement for
18 one office, none of the candidates for that office shall be voted separately. Subject to
19 Paragraph H of this rule, the candidacies of all shall be submitted on each ballot, unless a candidate
20 withdraws his or her candidacy.
21
- 22 F. One Endorsement per Office. Only one candidate may be endorsed for a single office.
23 If candidates for more than one office are to be endorsed, delegates shall vote on each office
24 office separately. All candidates for a single office shall be nominated, seconded and the vote
25 taken on that office before nomination shall be opened for another office.
26
- 27 G. Voter Eligibility. Only those delegates eligible to vote for the candidate(s) in the
28 general election shall be entitled to vote on the endorsement of said candidate(s).
29
- 30 H. Speeches. Candidates who have complied with the notice provisions of Paragraph B of
31 this Rule shall be given ten minutes total floor time which the candidate may use for
32 nominating and seconding speeches and/or a personal address. The order of
33 nominating, seconding and candidate speeches shall be determined by lot, with all
34 speeches by and for a given candidate completed before a second candidate is
35 nominated. The Chair shall keep an accurate record of each candidate's time.
36
- 37 I. Question Period Option. Delegates, by majority vote, may decide to stand the
38 proceedings at ease for a specified period of time for the express purpose of questioning
39 the individual candidate(s) as to positions on issues, campaign plans, and any other
40 questions which may relate to the endorsement being considered. The Chair shall
41 carefully supervise the questions to ensure they are germane. This period is an option
42 to supplement and not to extend or to be in lieu of the Nominations provided in
43 Paragraph F of this Rule.
44
- 45 J. Minimum Vote. When there are more than two candidates running for an office, any
46 candidate who receives 10% or less of the vote on any of the first six ballots shall be
47 struck from the ballot.



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1 K. Vote Required to Endorse. Any candidate for public office who shall by secret ballot
2 receive the affirmative vote of at least 60% of the Voting Roll (delegates present) shall
3 be considered endorsed, provided the number of affirmative votes is equal to or greater
4 than a majority of the delegates registered according to the last report of the Credentials
5 Committee preceding such vote. If there is only one candidate for endorsement for an
6 office, the candidate may be endorsed by acclamation, and no secret ballot is required.

7
8 L. More Than One Opening Situation. When more than one opening exists for a single
9 office the names of all candidates for said office shall be submitted on a single ballot,
10 subject to Paragraph H of this rule. Such ballot(s) must contain the same number of
11 names as the number of openings for which endorsement is being sought in order for
12 the ballot to be valid. When one candidate has received 60% affirmative vote specified
13 in Paragraph I of this rule, the remaining candidates' names shall continue to be
14 submitted, subject to Paragraph H and Paragraph I of this rule.

15
16 RULE THIRTEEN: MISCELLANEOUS

17 A. A minority report of a Convention Committee may be presented if concurred on, in
18 writing, by two or more members of a Committee.

19
20 ---End---Remainder of this page intentionally left blank